

APPENDIX 2 – METROPOLITAN POLICE REPRESENTATION



Working together for a safer London

POLICE REPRESENTATION

Name and address of premises:

Markfield Arts Ltd, 100 - 108 Markfield Road N15

Type of Application: New Premises Licence.

I wish to make representation on the following:

- Prevention of crime and disorder

If this application were granted in full or part, I would recommend the following alterations be made to the licence conditions. I also suggest that additional conditions be attached to the licence, as set out below, to further promote the licensing objectives.

	Current Conditions	Recommendation
1	CCTV System will be installed.	A digital CCTV system to be installed in the premises. Cameras must be sited to observe the entrance doors from both inside and outside. Rear exit door also covered from inside by camera. Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification. Provide a linked record of the date, time, and place of any image. Provide good quality images - colour during opening times. Have a monitor to review images

		<p>and recorded quality.</p> <p>Be regularly maintained to ensure continuous quality of image capture and retention.</p> <p>Staff trained in operating CCTV.</p> <p>Digital images must be kept for 31 days. The equipment must have a suitable export method, e.g. CD/DVD writer so that Police can make an evidential copy of the data they require. Copies must be available within a reasonable time to Police on request.</p>
<p>2</p> <p>3</p>		<p>It is policy in Haringey for venues to stop serving alcohol 30 minutes before venue closed to the public to allow a cooling down drinking up period.</p> <p>A minimum of 6 S.I.A registered security staff to be present during music / dance events from time venue opens to the public until it closes. This number will increase by 1 S.I.A Security Officer per 100 clients present should the total persons in the venue exceed 600. A male and female on the front entrance with metal detector 'wands' scanning all entrants and 'pat down' searches of all entrants. One officer covering rear door and one controlling queues outside venue.</p> <p>Security personnel, including: patrols outside the venue to control queuing customers, ensuring the SIA</p>

4		<p>staff are appropriately monitored by the management of the premises, ensuring that toilets are monitored by a member of staff at least once every 30 minutes (and such monitoring to be logged in writing and made available to police on request).</p> <p>An incident log shall be kept at the premises, it will be in a hardback durable format handwritten at the time of the incident or as near to as is reasonable and made available on request to the Police, which will record the following:</p> <ul style="list-style-type: none">(a) all crimes reported to the venue(b) all ejections of patrons(c) any complaints received(d) any incidents of disorder(e) seizures of drugs or offensive weapons(f) any faults in the CCTV system or searching equipment or scanning equipment(g) any refusal
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5		<p>of the sale of alcohol (h) any visit by a relevant authority or emergency service.</p> <p>Form 696 Notification of Promoter / DJ's at events to be emailed to Police as soon as possible, at least 10 working days before event.</p> <p>Any films shown must have a BBFC certificate or be submitted to Haringey Council prior to transmission for certification.</p>
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This is under the Protection of Children from Harm Objective.

Challenge 21 Policy Implemented:

I recommend that the following form of verification of a person's proof of age is:

- . valid passport.
- . photo driving licence
- . proof of age standard card system
- . citizen card, supported by the Home Office.

If these conditions were accepted in full I would withdraw my representation.

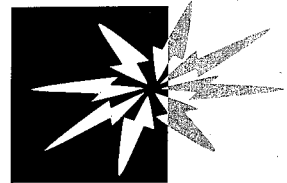
Officer: Mark Greaves
Licensing Officer Haringey Police

Tel: 020 3276 0150

mark.Greaves@Met.Police.UK

Date: 17th August 2012

**APPENDIX 3 – ENVIROMENTAL HEALTH- ENFORCEMENT RESPONSE
REPRESENTATION**



Haringey Council

Licensing Consultation

To: Licensing Officer

From: Enforcement Response Officer (Noise)

Name of Officer preparing representation: Mark Eastwood

cc: Team Leader Enforcement Response, Derek Pearce

Our Reference: WK228428

Date: 8th September 2012

Premises: Markfield Arts Centre, 100-108 Markfield Road, London, N15 4QF

Type of application: **New**

I would like to confirm that I have considered the above proposal with regard to the prevention of public nuisance on behalf of the Enforcement Response (Noise) Team & would like to make representations to the Application

The operating schedule does not adequately address the prevention of public nuisance

Further consideration should be given to the operating hours as the noise caused by patrons exiting the premises and locating suitable transport home has the potential to be detrimental to the residential amenity. This may be exacerbated by the level of public transport available when patrons leave

Supporting Information

If the sub-committee were minded to grant their application supporting evidence of the extent of sound insulation should be provided.

A sound management plan approved by Enforcement Response should be prepared and implemented which will include how the Premises Licence holder will liaise with residents and deal with complaints.

A sound limiting device shall be in place before any regulated entertainment takes place under the Premises Licence.

APPENDIX 4 – BUILDING CONTROL REPRESENTATION

Anderson Chanel

From: Barrett Daliah
Sent: 04 October 2012 13:09
To: Anderson Chanel
Subject: FW: LL/0010/0592 - 100-108 Markfield Road N15

From: Villalobos Jamie
Sent: 03 October 2012 09:45
To: Barrett Daliah
Subject: FW: LL/0010/0592 - 100-108 Markfield Road N15

Daliah,

Further to recently submitted information for the above named premises I would like to raise an objection until the outstanding matters are resolved.

Best Regards

Jamie Villalobos
Building Control Surveyor
Building Control

T: 020 8489 5139
M: 07870 157 862
F: 020 8489 5229

From: Villalobos Jamie
Sent: 03 October 2012 09:44
To: 'abhi beltharia'
Subject: RE: LL/0010/0592 - 100-108 Markfield Road N15

Mr Beltharia,

Thank you for your e-mail, however, the proposed uses shown in your licensing application are not fully detailed by the plans that you have deposited.

Furthermore the plans received appear to be the same layout plan with a different use stated on each plan.

Please submit plans and information detailing how you intend to comply with the Technical Standards for Places of Entertainment;

1. Max occupancy level not indicated for each use.
2. Method of closing off areas not detailed. We spoke of temporary partitioning on site, this has not been detailed.
3. Sanitary accommodation not fully detailed.
4. Installations such as bars not detailed.
5. Alterations to the existing electrical system to bring it up to the standard required by Licensing.
6. Ventilation provisions required for proposed use.
7. Any special installations or effects.

Please be aware that this list is not conclusive, you will need to refer to the Technical Guide noted above.

Best Regards

04/10/2012

Jamie Villalobos
Building Control Surveyor
Building Control

T: 020 8489 5139
M: 07870 157 862
F: 020 8489 5229

From: abhi beltharia [mailto:abhi_beltharia@yahoo.com]
Sent: 02 October 2012 10:59
To: Villalobos Jamie
Cc: Chenier Pierre; PAUL BACON
Subject: Re: LL/0010/0592 - 100-108 Markfield Road N15

Dear Mr. Villalobos,
Please see attached Plans indicating each Proposed use applied for.

Each activities will be carried out on its own to assure their is no conflict of interest.

Thanks & Regards

Abhishek Beltharia

From: Villalobos Jamie <Jamie.Villalobos@haringey.gov.uk>
To: 'abhi beltharia' <abhi_beltharia@yahoo.com>
Cc: Chenier Pierre <Pierre.Chenier@haringey.gov.uk>
Sent: Tuesday, September 25, 2012 4:48 PM
Subject: LL/0010/0592 - 100-108 Markfield Road N15

Dear Mr Beltharia,

Further to the submission of drawings and details I require layout plans indicating each proposed use of the proposed licensed premises, in accordance with the technical guidance for the Licensing Act 2003.

Should you wish to discuss this matter further please contact me using the details below.

Best Regards

Jamie Villalobos
Building Control Surveyor
Building Control

T: 020 8489 5139
M: 07870 157 862
F: 020 8489 5229

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APPENDIX 5 – LONDON FIRE AND CIVIL DEFENCE AUTHORITY REPRESENTATION



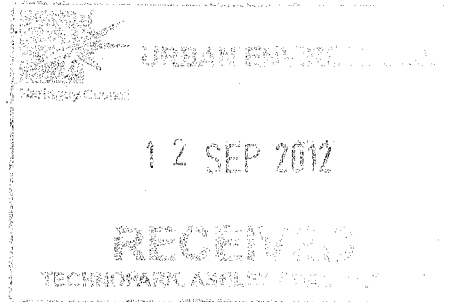
**LONDON FIRE
AND EMERGENCY
PLANNING AUTHORITY**

Fire Safety Regulation: North West Area 1
169 Union Street London SE1 0LL
T 020 8555 1200 x38795
F 020 8536 5930
Minicom 020 7960 3629
www.london-fire.gov.uk

Ms D Barrett,
Lead Licensing Officer
Haringey Council Licensing
Techno Park
Ashley Road
London
N17 9LN

London Fire and Emergency Planning
Authority runs the London Fire Brigade

Date 10 September 2012
Our Ref FS/NW/31/10657



Dear Madam

LICENSING ACT 2003

Premises: Markfield Arts Ltd., 100-108 Markfield Road, London N15 4QF

With reference to the application dated 16th August 2012, as shown on plan number 2519 Rev A, the application has been examined and **the Fire Authority want to make a representation** to the Licensing Authority in relation to this application.

The applicant has been informed that the Fire Authority will be making a representation to the Licensing Authority.

The items that are of concern to this authority are detailed on the attached schedule.

Please advise me, at your earliest convenience, of the date and time of the Licensing Committee Hearing.

Should these matters be resolved to the satisfaction of this Authority at least 2 days prior to the Licensing Committee Hearing the representation will be withdrawn.

Any queries regarding this letter should be addressed to the person named below. If you are dissatisfied in any way with the response given, please ask to speak to the Team Leader quoting our reference.

Yours faithfully,

for Assistant Commissioner (Fire Safety Regulation)

Fire and Community Safety Directorate
firesafetyregulationNW@london-fire.gov.uk

Reply to Kevin Close
Direct T 020 8555 1200 Ext 38256



SCHEDULE

Schedule referred to in the letter reference FS/NW/31/10657 under the Licensing Act 2003, issued by the London Fire and Emergency Planning Authority on 10 September 2012.

Where appropriate, a plan may form part of this Schedule to illustrate the steps which, in the opinion of the fire authority, need to be taken in order to promote the public safety objective.

NOTE : Notwithstanding any consultation undertaken by the fire authority, **before** you make any alterations to the workplace, **you** must apply for local authority building control department approval (and/or the approval of any other bodies having a statutory interest in the premises) if their permission is required for those alterations to be made.

Licensing Objective not adequately addressed	Location and detail of matters which are considered to put people at risk in the event of a fire emergency	Steps considered necessary to promote the public safety licensing objective
Public Safety	<p>Proposed capacity of 450 is not supported by your calculations.</p> <p>In accordance with your submitted exit calculations and drawing, the small door 'A' within fire risk assessment 'Means of Escape Calculations' is designated as a kitchen area and therefore cannot be utilized as a general means of escape.</p>	<p>In the opinion of the Authority, the premises, as shown on the licensing application documents appears unsuitable for the proposed use(s) and capacity.</p>
Public Safety	<p>Proposal to increase capacity to 930.</p> <p>There is not sufficient available external escape route(s) to match this capacity.</p>	
Public Safety	<p>Submitted application states that crowd control barriers to be inside the front enclosure of the premises.</p> <p>There are no details of the actual location and how these barriers will not adversely effect the means of escape from the property.</p>	
Public Safety	<p>Submitted fire risk assessment highlights numerous fire safety issues.</p> <p>Items highlighted within fire risk assessment action plan to be implemented.</p>	

Public Safety	<p>The submitted application states that the use of the premises will be used for various events.</p> <p>The plans and the fire risk assessment do not indicate location of these different events or structures. These could adversely effect the capacity numbers or the means of escape from the building.</p>	
Public Safety	<p>The submitted plans indicate that there is an open plan store and cloakroom within a means of escape.</p> <p>All exit routes are to be free from items of combustion and protected by a minimum 30 minute fire resisting construction. All doors within these routes should be 30 FDS.</p>	
Public Safety	<p>The submitted plans state secure parking available. If this relates to the small on site parking to the front of the premises, then the parked vehicles could adversely effect the means of escape from the property.</p> <p>To ensure safe exit availability from this property the car park is to remain free of vehicles when the building is occupied.</p>	

Data Protection Act 1998: The information you have given on this form will be processed by London Fire Emergency Planning Authority for the purpose of **fire and emergency planning and control**. We will keep your details secure and will not disclose them to other organisations or third parties (except contractors or suppliers working on our behalf) without your permission unless we are legally required to do so.

For more information about how we use your personal information, see our notification entry (Z7122455) www.informationcommissioner.gov.uk or visit: www.london-fire.gov.uk



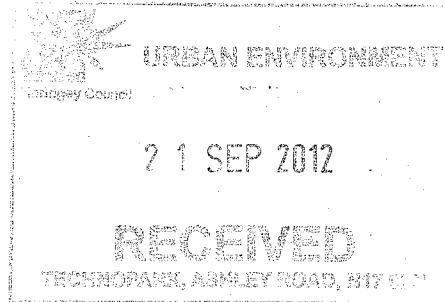
**LONDON FIRE
AND EMERGENCY
PLANNING AUTHORITY**

Fire Safety Regulation: North West Area 1
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www.london-fire.gov.uk

Ms Dailah Barrett
Lead Licensing Officer
Haringey Council Licensing
Techno Park
Ashley Road
Tottenham
London
N17 9LN

London Fire and Emergency Planning
Authority runs the London Fire Brigade

Date 20 September 2012
Our Ref FS/NW/31/010657



Dear Madam

FIRE SAFETY INSPECTION

Premises: Markfield Arts Ltd, 100-108 Markfield Road, Tottenham, London N15 4QF

The Fire Authority has recently carried out an inspection of the above-mentioned premises.

During the inspection, deficiencies relating to public safety were noted. These matters are specified in the schedule attached to this letter. The Authority recommends that, before renewing / granting the licence, you take action to ensure that the applicant has resolved these matters.

If there are specific fire safety matters about which you are concerned or you have any queries regarding this letter, please contact the person named below. If you are dissatisfied in any way with the response given, please ask to speak to the Team Leader quoting our reference.

Yours faithfully,

for Assistant Commissioner (Fire Safety Regulation)

Fire and Community Safety Directorate
firesafetyregulationNW@london-fire.gov.uk

Reply to Mike Howlin
Direct T 0208 555 1200 Ext 38251



Mr Abhishek Beltharia
Markfield Arts Ltd
100-108 Markfield Road
Tottenham
London
N15 4QF

London Fire and Emergency Planning
Authority runs the London Fire Brigade

Date 20 September 2012
Our Ref FS/NW/31/010657

Dear Sir

REGULATORY REFORM (FIRE SAFETY) ORDER 2005
NOTIFICATION OF FIRE SAFETY DEFICIENCIES

Premises: Markfield Arts Ltd, 100-108 Markfield Road, Tottenham, London N15 4QF

A recent inspection of the above premises by a fire authority officer revealed that certain conditions specified in and required by the Regulatory Reform (Fire Safety) Order 2005, were being contravened.

The Authority considers that the steps detailed in the attached schedule need to be taken in order to comply with the above legislation.

The steps should be completed by **4 October 2012** when a further inspection may be carried out.

You should note that failure to comply with any requirement of the legislation is an offence and the person responsible is liable to prosecution. This letter and attached schedule are issued without prejudice to any legal action which may subsequently be taken regarding the failures to comply with the Legislation.

Your attention is drawn to the notes attached.

The contents of this letter are without prejudice to any requirements or recommendations that may be made by the Authority under the Petroleum (Consolidation) Act 1928, or either the local authority or the Health and Safety Executive under any other Act of Parliament or Regulation for which they are the enforcing authority. Approval will normally be required under the Building Regulations for any building works to be carried out. You are advised that before you commence any building works you are obliged to notify the local Building Control Officer or an approved inspector under the Building Regulations 2000 or the Building (Approved inspectors etc) Regulations, 2000 as amended in 2006 respectively. Regard must also be taken, where applicable of the provisions of the London Building Act (Amendment) Act 1939 as amended.

If you are in any doubt as to the obligations placed upon you by the legislation, or if there is any relevant matter upon which you require clarification you may contact the person named below. If you are dissatisfied in any way with the response given please ask to speak to the Team Leader quoting the above reference.

Yours faithfully,

for Assistant Commissioner (Fire Safety Regulation)

Fire and Community Safety Directorate
firesafetyregulationNW@london-fire.gov.uk

Enc: Form FS03_01b Legislation Extracts

Cc: Mr Abhishek Beltharia, Markfield Arts Ltd, 47 Springfield Road, Thornton Heath, Surrey, CR7 8D2

Cc: Ms Dailah Barrett, Lead Licensing Officer, Haringey Council Licensing, Techno Park, Ashley Road, Tottenham, London, N17 9LN

Reply to Mike Howlin
Direct T 0208 555 1200 Ext 38251

SCHEDULE

PREMISES: Markfield Arts Ltd, 100-108 Markfield Road, Tottenham, London N15 4QF

File Number: FS/NW/31/010657

This schedule should be read in conjunction with the Authority's letter dated 20 September 2012.

The conditions specified in the Regulatory Reform (Fire Safety) Order 2005, were being contravened and the following steps need to be taken in order to comply with the above legislation:

Article	Area of Concern	Steps Considered necessary to remedy the contravention.
Article 8	Failure to take such general fire precautions as will ensure the safety of persons on the premises.	Implement general fire precautions to the rear of the premises to allow smoking. This could be achieved by 1) Raising the fence to prevent discarded cigarettes from entering neighbouring premises 2) Buckets of sand being made available to be used for discarded smoking products 3) Trained security guards with water extinguishers located at this area to monitor the situation.
Article 9(1)	Failure to make a suitable and sufficient fire risk assessment.	Carry out or amend the fire risk assessment to ensure that this is suitable and sufficient.
Article 10	Where a risk assessment has been undertaken the preventative and protective measures have not been carried out on the basis of the principles specified in Part 3 of Schedule 1. The fire risk assessment action plan is to be completed; also there are fabrics hanging from walls or draped over furnishings in the premises.	Implement preventative and protective measures identified in fire risk assessment on the basis of the principles specified in Part 3 of Schedule 1. Implement the fire risk assessment action plan. Provide compliance certificates for the fire proofing of the various drapes and coverings that will be located within the premises.
Article 13(1)	Failure to provide a suitable method of giving warning in case of fire.	Provide a suitable method of giving warning in case of fire. 1) Visual method of alarm notification (flashing beacons) required at strategic locations throughout premises. These are to be separate from and different to any visual displays used during music events. 2) Additional break glass call points linked to the main fire alarm system, to be located at each exit point.
Article 14(2) (b)	Failure to ensure that, in the event of danger, persons are able to evacuate the premises as quickly and as safely as possible.	Ensure persons are able to evacuate the premises as quickly and as safely as possible. The cloakroom area should be separated from the exit route by 30 minute fire resisting construction.
Article 14(2) (b)	Failure to ensure that, in the event of danger, persons are able to evacuate the premises as quickly and as safely as possible. Currently insufficient exits for required capacity.	Ensure persons are able to evacuate the premises as quickly and as safely as possible. One way to achieve this would be to construct a sound proofed timber structure that will allow the roller shutter to be raised and secured; with double outward openable doors of at least 1700mm wide and fitted with push bars and appropriate signage.

Article 14(2) (b)	Failure to ensure that, in the event of danger, persons are able to evacuate the premises as quickly and as safely as possible.	Ensure persons are able to evacuate the premises as quickly and as safely as possible. The rear sliding door requires to be changed to a outward opening swing door with a push bar opening device, with appropriate 'push bar to open' signage on door(s).
Article 14(2) (b)	Failure to ensure that routes to emergency exits from premises and the exits themselves are kept clear at all times.	Ensure that routes to emergency exits and the exits themselves are kept clear at all times. To facilitate the exit routes there is no parking permitted or other potential obstructions within front car park or immediately outside the entrance gates on the roadway.
Article 14(2) (b)	Failure to ensure that, in the event of danger, persons are able to evacuate the premises as quickly and as safely as possible.	Ensure persons are able to evacuate the premises as quickly and as safely as possible. The raised ground within the rear courtyard exit route has the potential to cause a trip hazard and should be levelled to remove any potential issues.
Article 14(2) (g)	Failure to ensure that emergency routes and exits are indicated by signs.	Ensure that adequate maintained exit signs are provided to indicate emergency routes and exits.
Article 14(2) (h)	Failure to ensure that emergency routes and exits are adequately lit.	Ensure that adequate lighting is provided to illuminate emergency routes and exits, particularly externally at the rear courtyard of the premises and the side exit route.

THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005

Your rights when Fire Safety Inspecting Officers take action.

The fire authority has a duty to enforce the Regulatory Reform (Fire Safety) Order 2005.

If an Inspector:

tells you to do something - you have a right to a verbal and written explanation of what needs to be done and why.

Intends to take immediate action - for example by issuing an enforcement notice this will include a written explanation either forming part of the notice or by separate letter.

Issues a formal notice - you will be told in writing about your right to appeal to a magistrates' court. You will be told:

- ◆ how to appeal;
- ◆ where and within what period an appeal may be brought; and
- ◆ that action required by a prohibition/restriction notice is not suspended while an appeal is pending unless the court so directs.
- ◆ that action required by an enforcement notice is suspended while an appeal is pending.

Issues a Notification of Fire Safety Deficiencies - full discussion should have taken place and agreed improvements to bring the premises up to minimal standards should be formulated. A Notification of Fire Safety Deficiencies carries no statutory force but may result in formal action being considered if the agreed improvements do not take place.

The procedures and rights above provide ways for you to have your views heard. If you are not happy with the inspecting officer's action you should contact the Team Leader on the telephone number shown at the head of the covering letter in the first instance.

APPENDIX 6 – COMMENTS MADE BY PLANNING SERVICES

From: Smith Paul
Sent: 15 October 2012 11:32
To: Anderson Chanel
Cc: Plakop John; Makoon Taylamay
Subject: RE: markfield Arts Limited, 100-108 Markfield Road, London N15

Chanel

This site is currently the subject of an appeal against the refusal of planning permission Hgy / 2012 / 0252. The decision is currently awaited from The Planning Inspectorate, may be a month or so before its made. There have been no other applications submitted since the last application. Thanks Paul

Paul Smith
Head of Development Management
Planning & Regeneration
Tel: 0208 489 5507
email: paul.smith@haringey.gov.uk